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November 16, 1927.

Mr. John E. Berwind,
1 Broadway,
New York.

My dear Mr. Berwind:

The accompanying blue-prints show the architect's plans of the Commons, which comprise a complete modern kitchen and dining room, with all the necessary store rooms, refrigerating rooms, service rooms and waiting rooms in the basement.

This building is to have tiled floors, and the kitchen will have tiled walls in addition. It would be a most magnificent asset and will give us a complete college unity.

Teachers' homes, students' homes and the recitation hall are all buildings of decided beauty. The Commons, as you will see from the elevation drawing, will crown them all as the prettiest as well as the most attractive, especially to hungry boys and girls.

The old shed now in use is an eye-sore and a blot on our beautiful campus.

Ten quarterly (that is, every three months) payments of \$5,000. each will erect this really magnificent temple of service, where the girls will learn the culinary arts as well as lessons on home making and of character building.

It is needless to say that I personally shall take the greatest pride in the building as a lasting memorial of my good friend who first trusted me with \$2,500. as a starter in the project of this real and now growing institution of learning.

I may say, in conclusion, that the work was begun on this building, but had to be stopped before any

concrete was poured. The ditches are dug, the machinery placed, the boys have their sleeves rolled up waiting for orders to go forward.

I am

Trusting that you will give us these orders,

Sincerely your friend,

JWH:MR